



MINNESOTA BOARD OF FIREFIGHTER TRAINING AND EDUCATION

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MBFTE BOARD MEETING AGENDA

May 9, 2017

Elk River Fire Department

13073 Orono Parkway

Elk River, MN 55330

11:30 a. m.

AGENDA

1. Call to order - Chair Mark Bergerson
 - a. Lunch will be served
 - b. Please have all cell phones on silent and off the table during the meeting
 - i. The phones vibrating phones are interfering with recording meetings
 - c. Accept agenda
2. Approval of Minutes as Written
 - a. February 14, 2017 minutes
3. Officers Reports
 - a. Chair, Mark Bergerson
 - i. New Committee Member Lists / Chair of each Committee
 1. Training – Mark Bergerson (Chair)
 1. Chris Ford
 2. Christie Patrick
 3. Bruce West
 4. Becki White
 5. Jim Fisher
 2. Licensing – Eric Hedtke (Chair)
 1. Gary Stevens
 2. Rick Loveland
 3. Chip Lohmiller
 4. Natascha Hennen
 - b. Vice Chair (open)
 - c. Treasurer, Becki White
 - i. Bruce West, Fire Marshal, Fire Safety Account balance update
 - d. Secretary, Chris Ford
4. Reports
 - a. Executive Director – Steve Flaherty
 - i. Leadership Development
 - ii. NFPA 1001
 1. Bridge
 - iii. Regional Training
 1. FAO

- 2. Officer 1
 - 3. Instructor 1
 - 4. Cancer/Mental Health
 - iv. Training Reimbursements
 - 1. EMS
 - 2. Backfill & OT
 - v. Live Burns
 - vi. NJPA
 - vii. HMEP Grant
 - b. Executive Committee - Chair Mark Bergerson
 - c. Licensing/License Review Committee – Chair Eric Hedtke
 - i. Legislation Update (Statutes)
 - ii. Renewal Update
 - 1. 4909 renewal letters sent out
 - 2. 864 expired letters sent out
 - d. Training Committee- Chair Mark Bergerson
 - i. Target Solutions update
 - 1. Webinars
 - 1. Information Sessions
 - ii. Qualified Instructors
 - 1. AG Office document
 - 2. Rule Making Authority
 - 1. Board member handbook document
 - iii. Lexipol
 - 1. Reimbursable expense list approval
5. Old Business
 - a. Firefighting Training Study update (M.A.D.)
 - i. Bruce West, Fire Marshal Division
 - b. Governor Appointments Completed
 - i. Jim Fisher
 - ii. Becki White
 - iii. Natascha Hennen
6. New Business
 - a. Live Burn Training
 - i. Investigation
 - ii. First Report of Injury forms
 - iii. Reciprocation of students
7. Public Comment
8. Other Business
 - a. Revote on Vice Chair
 - i. By Laws state a person can only hold an officer position for two consecutive terms by the voting years (every odd year)
 - b. Regional FSS Map
 - i. John Ehret
 - ii. Kevin Sedivy
 - iii. Tate Mills
9. Adjourn

Some members may participate by telephone or other electronic means. Any person other than a board member who desires to monitor the meeting must complete a Request for Notice of Meetings form that can be found at <http://www.mbfte.state.mn.us/documents/RequestforNoticeofMeetings.pdf> to be received by Steve Flaherty at steve.flaherty@state.mn.us.

Conference call information: Conference call is available for the meeting at: **888-742-5095**, enter the Conference code: **1336294054** and follow the call-in instructions to join the conference call.