



## MBFTE BOARD MEETING AGENDA

**DATE:** November 14, 2017

**TIME:** 11:30 AM

**LOCATION:** Elk River Fire Department  
EOC Room Lower Level

### AGENDA DETAILS

(Please have all cell phones on silent and remove them from the table)

**I. Call to order – Eric Hedtke, Vice Chair**

- a. Accept agenda
- i. Agenda additions

**II. Approval of minutes from August 15, 2017**

**III. Officer reports**

- a. Chair, Mark Bergerson
- b. Vice Chair, Eric Hedtke
- c. Secretary, Chris Ford
- d. Treasurer, Becki White
- i. FSA balance, Marshal West

**IV. Other reports**

- a. Executive Director, Steve Flaherty
- b. Executive/Legislative Committee, Chair Mark Bergerson
- c. Licensing/License Review Committee, Chair Eric Hedtke
  - i. Statute Update – who will carry to legislation (Chris Parsons MPFF President was invited by the board, to this meeting to discuss carrying the changes to legislation on behalf of MBFTE with the board)
  - ii. Classification of licenses – qualified instructors or other classifications
- d. Training Committee, Chair Mark Bergerson
  - i. Learning Management System (online training) RFP update
  - ii. Qualified Instructors Process (application & renewal)

**V. Public comment**

**VI. Other business**

**VII. Adjourn**

Some members of the board may participate by telephone or other electronic means. Any person, other than a board member, who desires to monitor the meeting electronically from a remote location should send a written request to Steve Flaherty at: [steve.flaherty@state.mn.us](mailto:steve.flaherty@state.mn.us)

Conference call in is available for the meeting at: 888-742-5095, enter the conference code: 1336294054 and follow the call-in-instructions to join the conference call.

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