



EXECUTIVE COMMITTEE MEETING AGENDA

DATE: May 1, 2018

TIME: 12:15 PM

LOCATION: Elk River Fire Department
EOC Room Lower Level

AGENDA DETAILS

(Please have all cell phones on silent and remove them from the table)

I. Call to order – Mark Bergerson, Chair

- a. Accept agenda
 - i. Agenda additions

II. Approval of minutes from February 6, 2018

III. Financial report, Beck White, Treasurer

- a. Financial update
- b. FSA account balance

IV. Old business

- a. Statute update, (MPFF carrying to legislation)
- b. Update DNR legislation on licensing exemption
- c. FSA one time funding request draft updates
- d. Update from last board meeting: Board decision to not have classification of licenses
- e. Qualified instructor draft update
- f. Live Burn Train-the-Trainer update
- g. RFP on Learning Management program draft update

V. Public Comment

VI. New business

- a. License committee report – open CHAIR position on this committee
- b. Training committee report, Mark Bergerson, Chair
- c. Executive committee report, Mark Bergerson, Chair
- d. Executive Director report, Steve Flaherty
- e. Discussion on Marshal West request at the board meeting for MBFTE to fund salary/benefits for a fourth FSS (the board asked for information to be brought back regarding dollar amount requested for this position request)
- f. Bylaw clarification when an officer position resigns the board in between terms
 - i. Allow the Board Chair to appoint someone to complete the term (need for Exec Committee proposal to add this into the bylaws)
- g. Appointment of a “Vice Chair” to the board and “Chair” for the license/legislative committee

VII. Adjournment

Some members of the committee may participate by telephone or other electronic means. Any person, other than a committee member, who desires to monitor the meeting electronically from a remote location should send a written request to Steve Flaherty at: steve.flaherty@state.mn.us .

Conference call in is available for the meeting at: 888-742-5095, enter the conference code:

1336294054 and follow the call-in-instructions to join the conference call.

**Minnesota Board Of Firefighter Training and Education
445 Minnesota St. Ste 146
St Paul, MN 55101**

(web-site) www.mbfte.org (email) fire-training board@state.mn.us (phone) 651-201-7257 (fax) 651-215-0525