

Minnesota Board of Firefighter Training and Education
Meeting Minutes of April 9, 2007 Maple Grove, MN

The Minnesota Firefighter Training and Education Board (MnFTEB) was called to order at 10:07 a.m. in Maple Grove, MN by Chairman Marv Calvin.

P	Marvin Calvin MSFCA	Willmar	2009	A	Joanne Myrvik League of Cities	Minneota	2007
P	Wayne Durant MSFDA	Brainerd	2009	P	Tom Pressler MSFDA	Bloomington	2009
P	Jim Fisher Ass'n of Townships	Zim	2009	P	Jerry Rosendahl Dept of Public Safety	St Paul	N/A
	VACANT Ass'n of Townships		2010	P	Kelli Slavik League of Cities	Plymouth	2010
E	Aliina Granholm MSFDA	Esko	2007	P	Judy Smith Thill MSFDA	Maple Grove	2008
P	Doug Holton MSFCA	St Paul	2010	P	John Wiskocil MSFDA	Montgomery	2008
A	Margaret Larson Public Member	Lakeland	2007		VACANT MPFF		2008
A	Kathleen Mullen MPFF	Minneapolis	2007				

MPFF = Minnesota Professional Fire Fighters MSFCA = Minnesota State Fire Chiefs' Association
MSFDA = Minnesota State Fire Department Association

Also in attendance: Rick Loveland, Minnesota Professional Fire Fighters.

Officers Reports: None

Correspondence: None

Motion – that minutes of meetings December 18, 2006 and January 3, 2007 be approved as distributed by Jim Fisher, second by Judy Thill. Carried.

Unfinished Business:

Board Vacancy Report

- Kathleen Mullen has resigned.
- Appointment for Ass'n of Townships is still pending.
- Aliina Granholm has applied for reappointment.
- Joanne Myrvik has not applied for reappointment.
- Vacancy for MPFF has not been appointed – MPFF has indicated that a name and application has been submitted.

Fire Advisory Committee Actions (Budget Request)

- Outlook for lower funding – about \$869K down.
- Last week the number was adjusted and forwarded to the Commissioner.
- Question about deficit spending – Fire Marshal Rosendahl thought that while the SFM office can (as an established fund), the MN BFT&E may not be able to. It has been indicated that once Fire Service programs move forward, moneys may become available.

Committee Appointments - Deferred

Posting of Minutes on DPS/Fire Marshal Web Site with Links to others

Motion – that approved minutes be posted on the DPS/Fire Marshal Web site by Jim Fisher, second by Kelli Slavik. Carried.

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New Business:

- *Vision development for the Board*
 - *Where are we?*
 - *Where are we going?*
 - *How do we get everyone heading in same direction?*
 - *Needs of the Fire Service*
 - *Mission*

General discussion of the above topics resulted in a consensus that the Board should:

- Develop a Mission Statement
 - Consider a Fire Department Survey – keep it simple - develop questions - such as
 - What is greatest training need?
 - Size of the department
 - Demographics of training within the department
 - What method (or resource) is used for training
 - Board Members were asked to submit questions to Secretary Pressler
 - Have money available for all, but concentrate on the priorities the Board develops
- *Administration Development Committee*
 - Members: Judy Thill, Tom Pressler, Kelli Slavik, Doug Holton
 - Set up meeting with HR and Fiscal Director in Public Safety Dept to discuss options as soon as possible
 - Research whether Board has authorization to hire
 - Fire Marshal Rosendahl will help to set up the meetings.
 - *Direction we want to send to training organizations* – further discussion after survey.
 - *Qualification requirements for instructors*
 - *Who/what do we want to accept?*
- General discussion indicated that the Board wants to be fair to all municipalities – some do training internally and some are CD based. Use NFPA 1035: Professional Qualifications for Public Fire and Life Safety Educator for reference and use an accredited organization.
- *Presentation to Conferences*
 - Next conference is MSFDA – Wayne Durant will present
 - *Next meeting*
 - May 15th at 9 a.m. at Maple Grove.
 - Future meetings – 3rd Tuesday – July 17th, September 18th

Meeting adjourned at 11:50 a.m.

Respectfully Submitted,
Tom Pressler, Secretary

Approved at Board Meeting of May 15, 2007