



MBFTE BOARD MEETING AGENDA

DATE: November 12, 2019

TIME: 10:00 a.m.

LOCATION: Elk River Fire Department
EOC Room Lower Level

AGENDA DETAILS

(Please have all cell phones on silent and remove them from the table)

I. Call to order – Dean Wrobbel, Chair

- a. Accept agenda
 - i. Agenda additions

II. Approval of minutes from August 13, 2019

III. Reports

- a. Treasurer, Becki White
 - i. FSA balance, Marshal West
- b. Executive Director, Steve Flaherty
- c. Executive Committee, Chair Dean Wrobbel
- d. Training Committee, Chair
- e. Fire Service Specialist Report

IV. Public comment

V. Old business

- a. Board appointment update
 - i. Chris Ford 1/6/2020
 - ii. Board member picture after meeting
- b. Bylaw revision draft
 - i. Quorum clarification from last meeting
 - 1. There are two statutes on “quorums”, as a state agency we fall under the one that is half of the total number of appointed seats for the board is the quorum, if during a meeting the number falls under that quorum the Chair will acknowledge the loss of the quorum and the meeting will go forward as discussion only and no business can be acted upon after the loss of the quorum
 - a. Committees follow the same rules as above
 - i. Teleconference members count as part of the quorum and they need to be on the line during roll call votes to be considered part of the quorum. If they drop off, hang up, or mute and are not present during such a vote it will not count as part of the quorum
- c. Certification Board transition meetings
- d. Committee meeting discussion

VI. New business

- a. Target Solutions pilot program update
- b. Base budget increase

c. Elections for January

- i. Treasurer (Becki is currently in 2nd term)
- ii. At Large (can extend John Kahnke until 2022)
- iii. Chair (can leave current Chair in position until 2021 or vote a new chair)
- iv. Approve 2020 calendars (License & Board)

VII. Adjourn

Some members of the board may participate by telephone or other electronic means. Any person, other than a board member, who desires to monitor the meeting electronically from a remote location should send a written request to Steve Flaherty at: steve.flaherty@state.mn.us .

Conference call in is available for the meeting at: 888-742-5095, enter the conference code: 1336294054 and follow the call-in-instructions to join the conference call.

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