



MINNESOTA BOARD OF FIREFIGHTER TRAINING AND EDUCATION
445 MINNESOTA ST., SUITE 146
SAINT PAUL, MN 55101
TELEPHONE: 651-201-7257 FAX: 651-215-0525
EMAIL: fire-training.board@state.mn.us
WEBSITE: www.mbfte.org

PRESENTATION POLICY AND GUIDELINES

PURPOSE

The mission of the MN Board of Firefighter Training and Education (MBFTE) is to promote excellence in the fire service by funding standardized training and through the licensing of firefighters in Minnesota.

The vision of the MN Board of Firefighter Training and Education (MBFTE) supports every firefighter's training and preparation to perform at the highest level in service to their communities.

FUNDING CONSIDERATIONS

- Appropriate use of funds
 - Programs that contribute meaningfully to the purpose of the Board's Mission and Vision
 - Examples include, but are not limited to:
 - NFPA 1001 Program – State-wide Training
 - National Standard Training
 - Training Reimbursement Program (Per Firefighter Award)
 - Special Projects
 - Leadership Development Course
 - Live Burn
 - Seminar & Conferences
 - Funding award decisions for presentations are never guaranteed – precedence and/or basic qualification do not suggest approval of funding

PRESENTATIONS TO THE COMMITTEE FOR FUNDING

- Anyone wanting to request funding from the Minnesota Board of Firefighter Training and Education (MBFTE) will need to have their request in writing to the Board Chair/Training Committee Chair at least twenty days prior to the designated Training Committee meeting date for presentations.
 - The Training Committee will designate a time and date for each presentation requested.
- The Training Committee will designate one special meeting each calendar year for presentations to be made. This meeting will take place prior to the FSAC presentation meeting guidelines.
 - The Training Committee will designate a time limit for each presentation.
 - If the Board would like more information they will contact the presenter and inform them of what more is needed and/or if they would like them to attend another meeting.
- No presentations will be accepted at any other meeting due to discussion time needed by the Training Committee to present to the full Board for approval.
 - Due to the volume of presentations and the time frame for allocating funding any organization that cannot make their time or date will not be rescheduled.
- Anyone wishing to present to the Training Committee will need to have enough handouts, documents or supporting information to give each committee member for viewing.
 - If technical equipment is needed for the presentation, that must be noted in the request to present.
- The Minnesota Board of Firefighter Training and Education (MBFTE) reserves the right to reject, partially, or fully-fund any project or presentation.